

UCCS Employee of the Quarter Nomination Evaluation - Rubric

Criteria: Evaluate each example of performance separately	Outstanding (4)	Exceeds Expectations (3)	Successful (2)	Limited (1)	Blank or Off Topic (0)
1 - Positive Impact	Nomination packet provides specific and measurable examples of nominee's positive impact on the unit / university system / or student or group of students' academic achievement that far exceed expectations, and document that this occurs on a consistent basis	Nomination packet provides specific and measurable examples of nominee's positive impact on the unit / university system / or student or group of students' academic achievement that exceeds expectations, and documents that this occurs on a frequent basis.	Nomination packet provides specific examples of nominee's positive impact on the unit / university system / or student or group of students' academic achievement ; however, the examples provided did not demonstrate a consistent or frequent basis.	Nomination packet provides limited information and description of nominee's positive impact on the unit / university system / or student or group of students' academic achievement . Examples provided are vague and immeasurable.	No example provided, or example provided is off-topic.
2 - Improved Performance	Nomination packet provides specific and measurable examples of nominee's role in improving the performance of the unit / university that far exceed expectations, and document that this occurs on a consistent basis	Nomination packet provides specific and measurable examples of nominee's role in improving the performance of the unit / university that exceeds expectations, and documents that this occurs on a frequent basis.	Nomination packet provides specific examples of nominee's role in improving the performance of the unit / university ; however, the examples provided did not demonstrate a consistent or frequent basis.	Nomination packet provides limited information and description of nominee's role in improving the performance of the unit / university . Examples provided are vague and immeasurable.	No example provided, or example provided is off-topic.

<p>3 - Contribution to a positive environment</p>	<p>Nomination packet provides specific and measurable examples of nominee's contribution to a positive work and/or campus environment that far exceed expectations, and document that this occurs on a consistent basis</p>	<p>Nomination packet provides specific and measurable examples of nominee's contribution to a positive work and/or campus environment that exceeds expectations, and documents that this occurs on a frequent basis.</p>	<p>Nomination packet provides specific examples of nominee's contribution to a positive work and/or campus environment; however, the examples provided did not demonstrate a consistent or frequent basis.</p>	<p>Nomination packet provides limited information and description of nominee's contribution to a positive work and/or campus environment. Examples provided are vague and immeasurable.</p>	<p>No example provided, or example provided is off-topic.</p>
<p>4 - Behavior consistent with UCCS Mission, Values and Principles of Ethical Behavior</p>	<p>Nomination packet provides specific and measurable examples of nominee's behavior that are consistent with the UCCS mission, values and principles of ethical behavior. Examples exceed expectations, and document that this occurs on a consistent basis</p>	<p>Nomination packet provides specific and measurable examples of nominee's behavior that are consistent with the UCCS mission, values and principles of ethical behavior. Examples exceed expectations, and document that this occurs on a frequent basis.</p>	<p>Nomination packet provides specific examples of nominee's behavior that are consistent with the UCCS mission, values and principles of ethical behavior; however, the examples provided did not demonstrate a consistent or frequent basis.</p>	<p>Nomination packet provides limited information and description of nominee's behavior that are consistent with the UCCS mission, values and principles of ethical behavior. Examples provided are vague and immeasurable</p>	<p>No example provided, or example provided is off-topic.</p>