



Staff Association Board Meeting

Agenda

Oct. 2nd, 2019

1. **Roll Call:**

- a. Ryan Achor, co-chair of Promotions Committee taking minutes for Sarah Elsey
- b. Robin Bredl, Stephani Smith, Cameron McCluggage, Chris Duval, Amandine H., Stephan C., Shonda Johnson, Megann Murphy, Alejandro DeJesus, Alex Baker, Ryan Achor, Corrie West, Lauren Shakes, Elizabeth Izringhouzen, Carol Pina, Molly Cammell

2. **Approval of Sept. Meeting Minutes**

- a. **Motion to approve the minutes Megan, Shonda second- Quorum of 8**

3. **Treasurer Report (Robin)**

Share quote for t-shirt

Get numbers from Robin-If we order 35=\$356.30, 50= 423.00

Likes the idea for folks who need it now and re-visit yearly

Board Members/Chairs/Co-Chairs- need list to order before mid-November

Moving 10-3-19 Fall event in Berger due to weather

Megan will communicate to events

Robin suggested a photo booth, reducing the number of tables

Robin will send out communication to the registrants list of move

4. **Work Group Updates -**

- a. Appreciative Inquiry –Alex and Corrie

- i. Registration launched 9/19 via cvent

1. 5 registered for first event, 15+ for other two
2. need 2 volunteers for each day note taking and games
3. Oct 4, Robin and Corrie
4. Oct. 10th Lauren, Alejandro, Ryan and Carol
5. Oct. 16th Lauren, Carol and Shonda

- Showing up before the event starts, Sabrina and Alex will prep you for activities and note capture

2. Sending reminders for the other 2 dates- Sarah

- ii. Are more volunteers from the board needed to attend?
- iii. Chancellor's questions- What do we hope to get out of this?- Alex- Once we gather the information we will shape a general report. Chancellor was supportive and was not concerned.
- iv. Partnering the results from the sessions with the climate survey results.

5. **Updates from SAEB/Cabinet Meeting**

- a. Chancellor Reddy recommended that both Staff Association and Faculty Assembly create a health campus initiative focusing on mind and body. Used example of Trek the Trail and other campus events that we can support.
 - i. Lane Center + Rec center has resources for lunch and learns, Paige Whitney offered to put together topics if we are interested- may be something to look into after the appreciative inquiry session conclude
- b. System is still planning to do a climate survey in October, results expected by January/February
 - i. regent survey should go out the 3rd week of October
 - ii. Chancellor recommended that we wait until the results of the regent survey come back
 - iii. Addressing questions about mental health and service for staff and building a wellness piece using resources available to us now with holistic ideals, where does it live, funding ect.



- iv. How do we keep this initiative on the forefront with HR –(Shonda Johnson) Katie Gordon has taken initiative around campus- Wellness task force (Corrie), A matter of keeping it on our list (Alejandro), climate survey, does it pull on wellness, job satisfaction (Megann)
 - c. HR AVC candidates expected to be on campus Oct. 7th, Nov. 1st and Nov 7th
 - i. Candidate for Oct,1st pulled out
 - ii. Corrie encouraged SA to attend 10-7 UC 124 at 10:00
 - d. Corrie- propose that this topic always be a topic (standing item) in meetings with the Chancellor
 - e. Boulder Campus is asking SA to promote an event that provides information to faculty/staff for students to apply to CuBoulder in conjunction with free application day. Including information in CU connections about applying to Boulder
 - f. Email from President Kennedy sent out yesterday about strategic planning process
- 6. Agenda Items for Chancellor/Cabinet Meeting**
- a. **Wellness topics and appreciative inquiry update**
- 7. LGBTQ- Megann- email-Community Request Report from Nevada- Administration detail request from other college trying to determine policies for staff who transition after initial employment (photos, names change ect.) Do we have policies we can share?**
- a. **sending an informative response**
 - b. **send a formal response**
 - c. **connect with Jesse to see if he wants to respond directly**
 - d. **Corrie will reply to the email**
 - e. **looking at policy of privacy inclusion- right now tailored toward students**
- 8. UCSC Update (Alejandro, Mark, Missy, Cameron)**
- a. **Alejandro- Linked in learning, please sign up, great resource for staff development Replacing Lynda. com**
 - b. **Presentation (guest speaker) about strategic planning committee- strategic planning teams are forming now**
 - c. **Dr. Dorathy Parell is retiring from Denver- thinking about the search**
- 9. Colorado Combined Campaign Update (Shonda)**
- a. **nonprofit representatives will speak at winter lunch**
 - b. **Launched this morning**
 - c. **Will keep open until mid-January**
- 10. Committee Highlights and needs, plus approval of remaining co-chairs**
- a. PRIDE Committee (Claire and Chris)-
 - i. standing meeting set
 - ii. next Tuesday UC 116 – Coming out day come by
 - iii. Developed a set of bylaws- do they need to be approved by SA or just shared?
 - iv. the Bylaws should be called something else like “guiding principles”
 - v. Corrie will get back to Chris
 - b. Professional Development/Program-
 - i. What do we need to know about Fall Fun Festival for tomorrow? Any more volunteers needed? Who is manning the Staff Association and PDPC table? – Good, everything is taken care of
 - ii. Winter Luncheon- need sunglasses from other departments for craft- Stephen has 300+ glasses
 - c. Welcome Committee (Amandine and Molly)
 - i. Sarah had contact with someone for more mugs- working with Jeff Foster on a GAF proposal
 - ii. SA swag in welcome bags
 - d. SEEDs (Jacqueline)- Needs Co-Chair
 - i. no update
 - e. Winter Giving Project (Chrissy and Alison)
 - i. no update



- f. Employee of the Quarter (Debi and Sarah M.)-
 - i. no update
- g. Garrett Swasey Award (Laura C.) Co-chair?
 - i. Laura is not requesting a co-chair
- h. Classified Pay & Benefits (Stephanie) Co-chair?
 - i. Met in August- on move in day, low attendance will meet again in November
 - ii. looking at position changes and salary- now likely hood for advancement is tricky because of enrollment numbers
- i. University Pay & Benefits (Shonda) Co-chair.
 - i. researching initiatives still, lowering mental health co-pay and flex work scheduled
- j. Policy Review Committee (Missy) – Co-Chair?
- k. Spring Luncheon (Alex)
 - i. no updates
 - ii. Corrie- Longevity Awards Discussion
 - 1. We are going over budget with the awards-Robin
 - 2. We are projected to go over budget by \$1000
 - 3. Cost increase is because of more staff receiving, and change in vendor
 - 4. Process in determining staff and longevity years is complicated committee reviewing process, Cindy is reviewing awards for spring luncheon
 - 5. Do we want to have Cindy continue to do this or should SA internalize it, have a committee to take it on?
 - Corrie-how did SA acquire this role?
 - is HR better equipped to determine longevity
 - Megann- the report gets generated- we need in writing how Cindy vets the report
 - Reaching out to Cindy to understand and put in writing how she generates report
 - Having website and Longevity living in a document accessible to SA
 - Corrie will reach out to Cindy about awards and budget overage for this year
 - The responsibility should live with the president elect- thinking of if president elect would need a co-committee to share responsibility
- l. Promotions Committee (Sarah E. and Ryan A.)
 - i. Will share information about campus closure in next newsletter (End of October/Early Nov. newsletter goal)
 - ii. LinkedIn Learning in next newsletter
 - iii. Winter Lunch- Contest about most far-out flannel

We believe values and empowered staff who engage as their best self are successful personally and professionally. In everything we do, staff association creates meaningful connections, recognition and self enhancement in a fun and supportive environment; so that members of the UCCS community stay and thrive.