



Staff Association Board Meeting

Agenda

April 1st, 2020- Via Teams, campus working remote due to COVID-19

1. **Roll Call:** Missy Sernatinger, Corrie West, Anna Squires, Robin Bredl, Amandine Habben, Alex Baker, Brett Garman, Molly Cammell, Melissa Baglio, Shonda Johnson, Stephen Cucchiara, Ryan Achor, Claire Ami, Rose Johnson, and Lauren Shakes.
2. Approval of March Meeting Minutes: Rose motion to approve, Robin second- Approved
3. Clyde's Kudos Updates: The current situation has made it challenging for the Chancellor to write cards. Looking to do electronic communication for this time. Could send an email to Andrea and then the Chancellor could take that and email it out. This month we have 47 kudos and we would take 5 and have the Chancellor email them through additional communication that is personalized. Alex will keep track of who is selected, which is at random, to get this special communication from the Chancellor each month. This way the same person isn't in the group of 5 each time. During the remote work time, we will do 10 and 10 each month. Ten people will get special email from the Chancellor and 10 people will get a special email from SAEB.
4. Treasurer's Update: Current spend to date: \$14,480 and expected carry forward: \$14,000. So far, we do not think that the budget will be impacted by campus budget cuts. Estimating \$4000 for the staff excellence awards (doesn't change the \$14,000 carry forward).
5. Staff Association Spring Elections (Stephen and Corrie)
 - a. Communications strategy
 - i. **4 inquiries, 1 full nomination so far all continue recruiting**
 - b. Stephanie Smith replacement (Classified Chair Pay and Benefits Committee)- **will just be on ballot**
 - c. Ballot additions- **Robin motion, Alex second, Approved**
 - i. Electronic Communications Position (Proposed a 2-year term)
 1. Job description- **Stephen will work on draft of this position and we will vote on the description by email**
 - ii. Bylaw additions for co-chairs to committees to be on the ballot- **Corrie will look at verbiage for this to be added, vote by email**
6. Spring Luncheon Update (Alex)
 - a. New Date discussion
 - b. Move this to a Welcome Back event maybe in August
 - c. Talk with Cabinet at the next meeting about this, **Corrie will add to the agenda, then we can hold dates.**
 - d. \$500 could be used to purchase gift cards from local businesses (Robin has allotted this amount)
 - e. **Longevity awards discussion for May meeting- Cindy Norton already purchased awards so needs to figure out when and how to distribute**
7. Staff Excellence Awards Postponement- **Been rescheduled to Sept 25th, nomination deadline is being moved as well. UCCS needs nominations**
8. Committee Co-Chair Discussions and Programing Discussions- **Robin and PDPC --Proposal for the programming coming next year (2 fall and 2 spring)**
 - a. **Megann will talk with Kristina C. to see if we can combine or collaborate with the Chancellor's events**
 - b. **Disorientation week Aug. 24-29th (first week of school), Homecoming is Sept. 17-20th**
9. Standing Committee Discussion
 - a. Women's Committee interest/request- Valerie Mc. will talk at the May meeting
 - i. How do we want to structure proposals around individuals wanting to start committees under the SA umbrella?
 - ii. Could dilute participation overall if too many standing committees are developed
 - b. Development of guidelines. Sarah suggested UCSC reps. look to see what other campuses have in place. Shonda will investigate it with UCSC. Megann suggested we put some more parameters so there is a commitment and understanding. Should there be an application process?
10. Staff Association Continued Communication with Staff During Remote Work
 - a. 57% opened the staff association email "we are here for you"



- b. **Could promote calling in to our meetings if people want to join us.**
 - c. Some facilities and other staff may not have a computer at home to see our emails if we send more
11. Annual Retreat: June 11, may move to the week of June 22nd
 - a. Think about accomplishments over the year and think about the year ahead
 - b. Meeting end: 10:36am
 12. UCSC Update (Shonda, Mark, Missy, Cameron)
 13. Colorado Combined Campaign Final Update (Shonda)
 14. Committee Highlights and needs, plus approval of remaining co-chairs (Reports sent in advance)
 - a. PRIDE Committee (Claire and Chris)
 - b. Professional Development/Program (Robin and Melissa)
 - c. Welcome Committee (Amandine and Molly)
 - d. SEEDs (Jacqueline)- Needs Co-Chair
 - e. Winter Giving Project (Chrissy and Alison)
 - f. **Employee of the Quarter (Debi and Anna)- Biggest maybe the best perk is the free parking in a special spot. This doesn't work when we are working from home, so we are looking for thoughts about this. In conversations with Parking, this reward may not be available in the future for EOQ. But we may still be able to get the winner a designated spot but only if you have a permit. Send Anna and Debi thoughts via email about postponing EOQ to fall, and maybe doubling up? Corrie will also seek feedback from cabinet. Robin asked if maybe the SAEB budget could pay for the spot while we transition?**
 - g. Garrett Swasey Award (Laura C.) Co-chair?
 - h. Classified Pay & Benefits (Stephanie) Co-chair?
 - i. University Pay & Benefits (Shonda) Co-chair?
 - j. Policy Review Committee (Missy) – Co-Chair?
 - k. Spring Luncheon (Alex)
 - l. Promotions Committee (Sarah E. and Ryan A.)
 15. Guest Speaker: There is no guest speaker scheduled for this meeting.

We believe values and empowered staff who engage as their best self are successful personally and professionally. In everything we do, staff association creates meaningful connections, recognition and self enhancement in a fun and supportive environment; so that members of the UCCS community stay and thrive.