



Staff Association Board Meeting

Agenda

January 8th, 2020 (Daniels K-12 Room)

1. Roll Call: Corrie West, Molly Cammell, Anna Squires, Lauren Shakes, Cameron McCluggage, Claire Ami, Stephen Cucchiara, Alex Baker, Debi O'Connor, Amandine Habben, Robin Bredl, Melissa Baglio, Sarah Elsey, Carol Pina and Ryan Achor.
2. Approval of December Meeting Minutes: all in favor- approved
3. Event Flow Management Discussion: What can we do to improve flow. One idea is to have table numbers and dismiss by table. Table activities to keep people busy. Have RSVP line and No RSVP line at check-in. Need more line managers. Check-in, seat people, have a welcome, then dismiss for catering. What we do with one event we need to do with all. Agreed to manage lines better for spring luncheon, if that doesn't work try by table. Considering moving to Gallogly, need to work with athletics about scheduling.
4. Work Group Updates
  - a. Faculty/Staff Wellness Initiative—Corrie (Megann is at Wildfire Conference Logistics Mtg)
    - i. System level strategic plan priority – Paige Whitney and Stephanie Hanenberg are our campus reps. Corrie will send overview.
  - b. Appreciative Inquiry Report—Alex
    - i. Alex has compiled all the notes and a team will meet to put forward recommendations. SAEB will approve outcomes before presenting to cabinet. Next cabinet meeting is Feb. 11th.
  - c. Clyde's Kudos—Alex
    - i. Anna Squires sent out the email that will go out to staff-I, the survey was built by Alex and is ready to go. Kudos will be put into a Kudos team, and from there will go into a monthly digest. 95% of the way there on this project.
    - ii. Need to think about how to include Leadership with these cards. Brenda Bohn can help us get cards signed from the Chancellor. Will spend time at the start of each meeting to sign cards, review Kudos.
5. Incentive Based-Budget Model
  - a. Chancellor has requested feedback/concerns
    - i. Staff may need to hear that cutting positions is a last resort. Committee thinks this needs to be know campus wide.
    - ii. Others have heard that people are thinking collaboration won't be happening as much anymore because everyone needs to protect their budget. Need to remind people that this is not the case. This could be because the word "incentive".
  - b. Steering Committee Meeting #1—Corrie
    - i. Committee was given charge before winter break 2019. Second meeting will be Monday, Jan 13th, 2020. Corrie will share what she can from these committee meetings. There will also be a web page that all can go see updates.
6. Other brief updates
  - a. VC Student Success Search Update and Timing
    - i. position is being evaluated, may be revamped. SA hopes to have a spot on the search. Restructure is posted online.
  - b. CU Strategic Plan Website (<https://www.cu.edu/strategic-planning/executive-summary/executive-summary-deliverable-1>)
  - c. Parking Update
    - i. Follow up from the last meeting with Jim Spice. The charge from cabinet about the changes are still under review and collecting feedback. Jim has a list of take away from our last meeting that were noted. His notes capture our concerns.
  - d. 2020 Winter Break Dates
    - i. Already posted on MyLeave. Ask Chancellor for update at our next meeting.
7. Agenda Items for Chancellor/Cabinet Meeting
  - a. Appreciative Inquiry Report Presentation
8. Robin brought a budget update. Waiting for the Winter Luncheon bill to hit and carry forward from last year.
9. UCSC Update (Shonda, Mark, Missy, Cameron)



10. Elections Update: Stephen is planning to get members at Large together to help get voting out.
  - a. Corrie has had many people reach out who want to be involved. Sarah will add a paragraph to the committee page about how to be involved. Could also send out a quarterly call to get committee members.
11. Colorado Combined Campaign Update (Shonda)
  - a. Over \$14,000 raised
12. Committee Highlights and needs, plus approval of remaining co-chairs
  - a. PRIDE Committee (Claire and Chris)
    - i. This spring PRIDE Committee is going to experiment overlapping their meeting times with Faculty Pride as the Faculty Pride group approached Chris and Claire expressing wanting to have a more unified meeting structure. Their plan is to hold the Staff Pride meeting on the second Wednesday of the month from 4:00 pm – 4:30 pm and then overlap with the Faculty Pride meeting from 4:30 pm – 5:00 pm and then the Faculty Pride folks will lead the meeting from 5:00 – 5:30 pm. The Staff Pride Meeting will run from 4:00 – 5:00 pm but staff are also welcomed to stay for from 5:00 – 5:30 pm for the Faculty Pride portion of the meeting too. Claire will be emailing their meeting schedule to the campus list servs
  - b. Professional Development/Program (Robin and Melissa)
    - i. The winter luncheon was another successful event, need to debrief with committee to make improvements. The committee appreciates everyone's hard work.
  - c. Welcome Committee (Amandine and Molly)
    - i. Amandine brought the SA shirts to the meeting, for committee chairs and SAEB to get. Some may still need to pick up their shirt.
  - d. SEEDs (Jacqueline)- Needs Co-Chair
    - i. Committee is meeting this spring for any proposed changes to go to the board prior to May 2020
    - ii. 10 awards processes so far, \$1714.47 to date
  - e. Winter Giving Project (Chrissy and Alison)

26 families served, 30 departments/individuals/clubs adopted families, lots of gifts donated from tags pulled from giving trees (not sure exact number), over 400 canned food items donated by UCCS athletics, books donated by Barnes & Noble, volunteers from OIT and Auxiliary Services student A-team helped sort gifts/food/books on sort day, FDC children made ornaments for giving trees, 22 committee members managed trees & WGP boxes, attached tags to ornaments and worked sort day and distribution day. This really is a time when the campus community comes together – staff, faculty, leadership, students, and even retirees.
  - f. Employee of the Quarter (Debi)
  - g. Garrett Swasey Award (Laura C.) Co-chair?
    - i. The email for the 2020 call will be **Monday January 13th and continue until Feb. 3rd**. Laura is reaching out to Liz Bunkers in the alumni office to see if any UCCS Alumni may want to be on the review committee.
  - h. Classified Pay & Benefits (Stephanie) Co-chair?
    - i. not in attendance
  - i. University Pay & Benefits (Shonda) Co-chair?
    - i. Chair is absent but committee will meet at the end of the month
  - j. Policy Review Committee (Missy) – Co-Chair?
    - i. absent
  - k. Spring Luncheon (Alex)
  - l. Promotions Committee (Sarah E. and Ryan A.)
    - i. **\*\*Free professional photo opportunity on January 14th from 8am-10am in UC 308 with Jeff Foster from university marketing team. This is part of new staff orientation but is open to a small number of current staff in need of a photo as well. Jeff hopes one day in the future they can put an email out to all staff about it but don't have to capacity at this time. If you know staff/faculty who need a photo taken, just email Jeff Foster so he can keep an eye on numbers to expect.**



- ii. If your committee needs any updates to the website, please email them to [selsey@uccs.edu](mailto:selsey@uccs.edu)
- m. Blood Drive Chair
  - i. Next drive is still set **for Feb. 12-13, from 11-3:30pm in UC 116**. Scott is hoping to have a link for people to sign up for a slot in advance. More to come in a campus wide email.

13. Meeting ended at 9:58am

*We believe values and empowered staff who engage as their best self are successful personally and professionally. In everything we do, staff association creates meaningful connections, recognition and self enhancement in a fun and supportive environment; so that members of the UCCS community stay and thrive.*