

SA Executive Board Meeting Agenda  
July 7th, 2015  
1:00 pm Dwire 204

Call to Order

Roll Call

*Phillip Jones*  
*Steve Medlin*  
*Cindy Norton*  
*Andrea Hassler*  
*Deborah Gillman*  
*Kristy Hignite*  
*Stephanie Smith*  
*Alejandro De Jesus*  
*Jolene Schauland*  
*Stephanie Vigil*  
*Megann Powell*  
*Nick Lockwood*  
*Nancy Moore*  
*Sarah Mensch*  
*Anja Wynne*

Approval of the Minutes

Approval of the Agenda

- Cindy Norton moved, Nancy Moore seconded

Member and Committee Reports

Announcements from the Chair

Unfinished Business

New Business

- Greeting and introductions
- Discuss best meeting times for future board meetings (monthly)
  - **Tuesdays after 2 PM**
- Cindy will share dates for this year's joint events
- Appoint elections officer and web site administrator
  - Kristy Hignite nominated herself for Web Site Administrator and Alejandro De Jesus for Elections Officer. Jolene seconded. All approved; none opposed.
- Website updates

- Cindy is working with Craig Decker to transfer classified staff council information but all of PESA information has been transferred. The new web domain will be “/staff” and will be in the 2014 template
- Discuss transfer of knowledge/materials to new board members (secretary, treasurer, etc.)
  - Cindy has transferred information to the treasurer and secretary via zip drives. She provided job descriptions from the bylaws to all at the meeting.
- SA Retreat plan – Steve and Sabrina
  - Heller Center, July 24<sup>th</sup>, 8 AM – 4 PM
  - Agenda was distributed and discussed by Steve.
  - Will add headshots and group photo by Nancy Moore to the agenda
  - **Note:** Employee of the Quarter Committee needs to be added to bylaws
  - **Other discussions:** committee terms and communications will be discussed as this has been an issue in years past. Since the pay and benefits committee is new time will be devoted to electing members from the existing board. The retreat presents an opportunity to create the new staff association. The committee agreed that looking at what our fellow CU campus staff councils look like would be beneficial.
- Anja – UCSC Report
  - Anja represents the Staff Association and our campus to the other campuses through the UCSC
  - In the event of any policy revisions, this information will be passed from the regents to the chancellors then the council will receive copies.
  - They will have an upcoming retreat 2<sup>nd</sup> week in August to discuss the future, policy initiatives and upcoming efforts.
  - There needs to be one representative from each campus to vote for quorum.
  - **Voting:** Alejandro nominated Nancy for the PESA representative, Sarah Mensch for the Classified rep and Nick for the alternate. Seconded by Jolene. All in favor; no opposed.

Adjourn @ 2 PM. Cindy moved, seconded, all in favor; no opposed.