

SA Executive Board Meeting Agenda  
May 11<sup>th</sup>, 2016  
2:00 pm Dwire 204

Call to Order

Roll Call

Steve Medlin  
Cindy Norton  
Andrea Hassler  
Kristy Hignite  
Stephanie Smith  
Alejandro De Jesus  
Megann Murphey  
Jolene Schauland  
Anja Wynne  
Sabrina Weinholtz  
Stephanie Vigil  
Nick Lockwood  
Nancy Moore  
Sarah Mensch  
Jeanne Durr

Approval of the Minutes:

- No minutes to approve

Approval of the Agenda:

- Cindy moved, Steve seconded; all in favor, non-opposed.

Member and Committee Reports

- Spring luncheon committee – Cindy:
  - May 24<sup>th</sup>
  - Games, ipad, food, longevity awards, RSVP reminders
  - There will be DFS recognition including a slideshow or video of the staff throughout the year. Students will be serving to allow the staff a break.
- Employee of the quarter
  - Alejandro and Kristy will be stepping down and putting out a request for new chairs after the election is completed.

Announcements from the Chair

- July Retreat

- Will be for outgoing and incoming board members. Last year this was planned by Sabrina (and Phil).
- Location discussed: \$200 reservation for the Heller Center, can hold 32 people at rounds or 40 people theatre style. Penrose is free for non-profits and DFS may be on the catering list.

#### Unfinished Business

- Elections
  - Alejandro provided a handout of the nominees. Need more information from Matt Broderick. Will send out elections by Monday and it must be out for 10 days

#### New Business

- June Event
  - Budget \$2700 which can feed 200-300 people. Decided on Tuesday, June 21 11:30 – 1 PM at the West Lawn
  - hot dogs, chips, cookies and drinks for 300 with fun lawn games/activities and rounds for 100 people. Will connect with UCCS radio for music.
- Jeanne Durr
  - HR currently in the middle of classified salary survey analysis in comparison to local area
- Andrea, Secretary
  - Will be leaving the University as of May 18
- Megann Murphey, Pay & Benefits
  - Wills estate planning went well and will continue this partnership

#### UCSC Report

- Elections will take place soon
- Retreat at UCCS in July/August
- System wide survey to all campuses has been built focuses on professional development benefits to see level of awareness.
- No word back yet on parental leave

#### Adjourn

- Jolene moved, Kristy seconded; all in favor, non-opposed.