

SA Executive Board Meeting Agenda

Date: August 18, 2015

Time: 10:00 am

Place: UC 307

Call to Order

Attendance:

Phillip Jones

Steve Medlin

Cindy Norton

Andrea Hassler

Deborah Gillman

Kristy Hignite

Stephanie Smith

Alejandro De Jesus

Jolene Schauland

Megann Powell

Also may attend (UCSC reps):

Anja Wynne

Nicholas Lockwood - alternate

Nancy Moore – University Staff rep

Sarah Mensch – Classified Staff rep

Approval of the Minutes

- Amend retreat minutes – Pay and Benefits Committees discussion section for classified staff

Approval of the Agenda

Member and Committee Reports

- Employee of the Quarter:
 - Provided the nomination form
- Welcoming Committee:
 - Next Meeting: September 8th
 - Have gift bags provided by the sustainability office
 - Looking for other swag

Announcements from the Chair

- UBAC appointee
 - Still need classified staff representative. Steve Miller from Admissions is interested
 - First meeting: September 3rd 9-10:30 AM Dwire 204
 - Anyone is able to attend

Unfinished Business

- Draft budget review – Cindy
 - \$451.92 not paid from last year (unpaid awards)

- Approval of budget: Deborah moved, Jolene seconded, all in favor; none opposed.

New Business

- Ice Cream Social review and discussion of what to change for next year
 - Ran out of icecream within first 25 minutes – people were unhappy about this
 - Consider changing the time (making it shorter) or advertising (starts at 2 until runs out)
 - Consideration of other activities so that ice cream is not the only focus
- Discussion of Fall Breakfast on Sept. 17 @ 7:30 AM (setup @ 7 AM)
 - Prior there has not been programming, just a welcome back and chance for the committee to represent themselves
 - Each committee will have a table and short schpeal
 - At the breakfast: Committee Tables, Information sheet on tables, Survey (RSVP, link and laptop) and Door Prizes (50th anniversary stuff)
 - No early open charge – Cindy and Megann are working on catering
 - Discussion about having a survey for information
 - Info for the survey: committee awareness, meeting topics, off campus events
 - Laptop at the event, link on projector and RSVP
 - **Action Item (all): Send questions to Cindy by September 10th**
- *Did not address: Amend SA by-laws to include the Employee of the Quarter to the standing committee list and possibly remove the school supply committee*
 - *These will have to be placed on the spring ballot to be voted on*
- Appoint members of the pay and benefit committees
 - Mallory Barger is interested in the University Staff open position
 - Voting for Mallory's appointment to the PESA PABC: Kristy moved, Jolene seconded, all in favor; none opposed.
 - PESA: Megann, Sabrina, Jolene and Deborah
 - Classified: Stephanie Smith was appointed at the retreat however the minutes do not reflect this.
 - **Needed: 3 more classified members**
 - Notes: meetings should be quarterly, with the first meeting identifying any needs or issues.
- Discussion of committees – restructure/change ideas, recruit/appoint chairs, compile new list
- UCSC Report
 - Sept. 17 10-2 meeting will be hosted at UCCS in UC 307
 - Policy reviews: 22006 and 5019 (Steve has sent these out to the committee for review)
 - Committee appointments: Anja – Service Award Committee; Nick – Policy Subcommittee, Nancy – Professional Development Committee.
- NEXT MEETING: Steve will schedule September Board meeting

Adjourn: Jolene moved, Megann seconded, all in favor; none opposed: 11:04 AM.