

SA Executive Board Meeting Agenda

Date: October 20, 2015

Time: 10:00 am

Place: Dwire 204

Call to Order

Roll Call

Phillip Jones - absent

Steve Medlin

Cindy Norton

Andrea Hassler - absent

Deborah Gillman – left university

Kristy Hignite

Stephanie Smith

Alejandro De Jesus

Jolene Schauland

Stephanie Vigil - absent

Megann Powell

Also may attend (UCSC reps):

Anja Wynne

Nancy Moore – University Staff rep

Sarah Mensch – Classified Staff rep - absent

Sabrina Weinholtz

Approval of the Minutes – Motion to approve – KH, 2nd JL - approved

Approval of the Agenda – Motion to approve – KH, 2nd JL - approved

Member and Committee Reports

- Nancy Moore reported that the Holiday Service Project has about 25 families so far

Announcements from the Chair

- None

Unfinished Business

- Appoint a new Treasurer to SAEB
 - KK – Financial Analyst in Campus Controller’s office
 - Justin Parker – Veteran Student Success Coordinator in Office of Veteran and Military Student Affairs
 - Brynne Hamer – Event Scheduling Assistant in University Center Event Services
 - Discussion regarding candidates. The general discussion was that we needed more info. Motion by SS to table until next meeting, 2nd MM. Motion passed. Steve will send a request for bio from the candidates so the board can make a more informed decision
- Any other nominees for the Classified Staff Pay and Benefit Committee? Steve will contact SV to see where she is at on this. There is a need for this committee to meet.

- Discussion of committees – restructure/change ideas, recruit/appoint chairs, compile new list – Ida Dilwood would still like to chair the blood drive. Discussion about how this should really work ensued. Need to establish some guidelines for this. CN will reach out to Ida to establish some guidelines for how to work with Bonfils, etc.

New Business

- Call with Tom Sebok – UCB Ombuds
- Appoint member to University Staff Pay and Benefits Committee to replace Deborah – the committee can meet with only 4 members. We will ask the treasurer candidates if any of them are interested.
- Discussion of programming of future events – Megann – need some goals for the year
- SAEB survey questions – Cindy – get survey out
- Update and feedback – Alejandro – employee of the quarter
- UCSC Report – March 11 – Staff Association Day at the capital

Adjourn – 11:10 JL move – 2nd

1 – knowledge of campus is helpful but not necessary. Easier to learn culture of institution than to learn the skills of an ombudsman.

2 – 1972 started as only serving students. 1985 conscious choice to make available to all constituents group (staff, faculty, students) advocate for fair processes - reported to VC of student affairs – interviewed by campus publications – every presentation included new charge – really pushed neutrality aspect

3 – staff uses the office most - attribute to workshops – partner with HR office – conflict management, resolution, etc.

2 full time professional 2 faculty (retired) 30% during academic year 1 admin asst.

4 – have very few of these – wants to talk about not only work place stuff but also personal stuff 2 or 3 x per year – give clear boundaries - have not limited – need reality check – what are you looking for here – how do you think I can help

6 – database allows entry of cases without names – classification system by national ombudsman association – track what you did – keep info limited so that it stays confidential – go to college level – have stopped tracking some demographic data