

SA Executive Board Meeting Agenda  
October 25, 2016  
1:00 pm Dwire 204

Call to Order

Roll Call

*Steve Medlin (absent)*  
*Cindy Norton*  
*Stephen Cucchiara*  
*Ashley Andersen (absent)*  
*Paul Mendoza (absent)*  
*Kristy Hignite*

*Nancy Stovall (absent)*  
*Alejandro De Jesus*  
*Heather Kling*  
*Rose Johnson*  
*Megan Murphy*

*Anja Wynne*  
*Sarah Mensch*  
*Nancy Moore*  
*Nick Lockwood (absent)*

Approval of the Minutes (Sept. 14<sup>th</sup>, 2016)

- Megan motioned, Alejandro seconded, all in favor, none-opposed

Member and Committee Reports

- Employee of the Quarter, Heather reported; 3<sup>rd</sup> quarter winner Steve Horner chosen – 4<sup>th</sup> quarter request will be asked for in December 2016.
- Pay and Benefits Classified Staff
  - Rose holding meeting for Classified Committee on Thursday 10/27, research additional benefits for classified and will be looking into holding a PERA meeting.
  - Megan (University Staff committee) met with Jeanne Durr in the past regarding FSLA, compiled notes to meet with Susan Watson (Acting Exec Dir HR). Looking into how we can educate supervisors on managing and implementing FSLA changes. Also, the committee was looking into work from home options, and direct appointments (no search for hire). There is also questions on wellness benefits and how they can be accessed if someone does not to sign up for health benefits.
- Spring Luncheon
  - Staff L email to request committee members in near future
  - Coordinate with Aly for custom menu
- Holiday Service Project
  - 32 families nominated so far – looking for adopters, Nov 7<sup>th</sup> email will go out. Nov. 18<sup>th</sup> trees and donation boxes will be up. In need of cash donations for perishable gift cards. Athletics will be assisting with food drive.

Treasurer's Report

- On budget – spent a little over \$100 extra on Fall breakfast (due to ADA accommodations, will budget in cost of future ADA accommodations).

## Unfinished Business

- Upcoming Educational Event – Nov. 2
  - Ent Budget & Savings Strategies, set up with rounds and will serve light food/refreshments
- Recap of LT Meeting
  - Tuition Dependent 3-year pilot (hope to roll out by Fall 2017)
- HLC participation
  - Encourage Participation
- Fall Breakfast recap
  - Most stayed for speaker, door prizes were well received

## New Business

- Appoint members to the Pay and Benefits Committees; Kristy motioned, Rose seconded, all in favor, none-opposed (both Pay and Benefits Committees full now).
  - Classified - Rosemary Kelbel;
  - University Staff – Alejandro DeJesus
- UCCS FY 16017 Policy Review – request for governance representative(s)
  - Anja requesting reviewers, email Cindy which Policy's you are able to review)
  - Regent Laws from the 40's are being updated as well, we are all able to go out to find them and add comments/suggestions
- Winter Luncheon
  - Scheduled on Thursday, Dec. 15<sup>th</sup> – Alejandro reaching out for possible presenter – looking into having possibility of two presenters and fun/games
  - Holiday Menu
- UCSC Report
  - Met last week – Survey will be out by Nov. 1<sup>st</sup> (focus on awareness of Staff – what benefits are available to them).
  - Service Excellence Awards – will require less Service to Campus/Community Service criteria (when nomination call goes out, suggestions to use verbiage to be more inclusive to more staff). Also had ideas for Professional Development on how to write good, quality nominations.

## Adjourn

- Heather motioned, Rose seconded, all in favor, none-opposed