

SA Executive Board Meeting Agenda

Date: September 22, 2015

Time: 2:00 pm

Place: Dwire 204

Call to Order – Cynthia at 2:01 PM

Present

Phillip Jones

~~*Steve Medlin*~~

Cindy Norton

Andrea Hassler

Kristy Hignite

~~*Stephanie Smith*~~

Alejandro De Jesus

Jolene Schauland

Stephanie Vigil

Megann Powell

Also may attend (UCSC reps):

~~*Anja Wynne*~~

Nicholas Lockwood - alternate

Nancy Moore – University Staff rep

~~*Sarah Mensch – Classified Staff rep*~~

Approval of the Minutes

Member and Committee Reports

- Employee of the Quarter:
 - Alejandro passed around some suggested changes to the EOTQ Nomination Form
 - Incorporated a question regarding how the candidate embodies the UCCS mission, vision and core values
 - Discussion: should community service be maintained in the nomination? What is the goal of the award? Community service award may not be appropriate for the EOTQ and has proven problematic in the past as some colleagues are unaware of what community service others do. Would like to keep the addition of the question “Explain how this individual has embodied one of the Universities Core Values”. Will keep in mind to make the award applicable to all employees of the university.
 - Discussion: should the award be on a hold until the process is refined? Jolene motions to put the award on a hiatus until further research and proposal approval has taken place and that the award will be reinstated by the next calendar year. Megann seconded. All in favor; non opposed; no abstentions.
- Welcoming Committee:
 - Jolene provided a draft of the packet that goes to new employees that includes Perks, ways to get involved and ways to engage with students.

- Donations have been received for UCCS stickers, athletic magnets, ENT information and UCCS bookstore bags. She is working with restaurants to get coupons.
- Jolene discussed the welcoming process
- Holiday Service Project
 - Will have a kickoff meeting soon to discuss the end of the year events. 7 people signed up at the fall breakfast event
- Pay and Benefits Committee
 - Will resume meeting after Sabrina returns Oct. 12; likely in November

Announcements from the Chair

- Deborah Gillam has left the University so we are looking for a new Treasurer. If anyone knows someone interested let Cindy or Steve know.

Unfinished Business

- Discussion of Fall Breakfast on Sept. 17
 - 181 RSVPs, 190 reserved for the meal, 155 attendees.
 - Thanks to people who helped check people in as it helps to keep track of numbers and get people to continue or start to RSVP in the future.
 - Some people asked if there was going to be a speaker. Next year we should consider some sort of programming
 - This year the event was moved to later in the year, after census date
 - \$174 under budget
 - In the future only 1 breakfast line is appropriate since people trickle in; however if there is programming it would be better to maintain having 2 lines
 - Next Event: December? Next breakfast: ~March; this will be programmed
- Survey
 - No questions were sent; if people want to send them to Cynthia still do so. The questions should focus on...
 - gauging what people want out of the meetings
 - what they are looking for/purpose of attending meetings
 - What issues should the board be addressing for staff
 - Mix of directed and open ended questions
 - **Action Items: Send survey questions to Cynthia**
- Appoint members of the pay and benefit committees
 - Still in need to Classified; Stephanie Vigil has found 3 members who are interested (however 1 of them is PESA). These people must be voted in.
 - Deshaun Bennett, Registrars office
 - Debrah Unterseher, Registrars office
 - Phillip motioned to elect Deshaun and Debrah to the Classified Pay and Benefits Committee; Jolene seconded. All in favor; none opposed; no abstentions.
 - **Action Item: Still in need of 1 more member**
- Discussion of committees – restructure/change ideas, recruit/appoint chairs, compile new list
 - Discussion about SEEDS funding – this is beyond our committee to decide
 - School Supply Drive has not been functional for a while. They used to collect to donate to elementary and middle schools. It is still on the website with no chair or information. At this time we will leave inactive.

- Outstanding Staff Award – once a year award that is chaired by Steve Linhart. All that staff association does is make sure there is a chair, someone is awarded and post it on our website. Unsure of how the committee is formed.
- Blood Drive committee – Megann has been working with Solitaire for the past 3.5 years. Since it is a free event there should be an on campus sponsor. Some guidelines would be beneficial for the blood drive.

New Business

- Alejandro attended a recent meeting of FMAC – Stephanie Spaulding is the new chair. There has been a new change in their bylaws that they now include staff. There are currently 2-3 staff members who work in diversity and inclusion. Focus during meeting on faculty issues. Alejandro will be raising staff concerns and perspectives during these meetings.
- Diversity plan for UCCS – it is very out of date. Cultural competence is an important issue. Alejandro will be presenting in November about this.

UCSC Report

- Nancy Moore reported. 3 committees: policy review (tuition waiver, background checks and others), professional development and service award. Cathy Nesbit will speak on this issue at upcoming meetings. All campus staff capital visit for 2nd Friday in March and encourage all to attend if possible. Be Colorado Move has put out a 90 day challenge to be active 50/90 days and looking at the percentage of participation.

Adjourn

Jolene motioned to adjourn, Stephanie seconded. All in favor; non opposed. Meeting adjourned at 3:02 PM