

SA Executive Board Meeting Agenda  
July 12, 2016  
9:30 am Dwire 204

Call to Order

Roll Call

*Steve Medlin*

*Cindy Norton*

*Stephen Cucchiara*

*Ashley Andersen*

*Kristy Hignite*

*Nancy Stoval*

*Alejandro De Jesus*

*Heather Kling*

*Megan Murphy*

*Sarah Mensch*

Approval of the Minutes

- Approved minutes for April, May, and June Minutes
- Steve moved, Kristy seconded; all in favor, non opposed.

Member and Committee Reports

- Kristy and Alejandro are stepping down as co-chairs of the Employee of the Quarter
- Pay and Benefits Committee – University Staff
  - Meeting this week, discussing FLSA on campus
  - Will give updates next meeting
- Employee of the Quarter
  - Announced 7/13- Ellie Cassio, HR Consultant-Classified and University Staff (April 2016 - June 2016).
- Updated bylaws last year, term limit of 3 years for committee chairs
- SEEDS Committee
  - Sheryl Botts is seeking someone to take over position this year
  - Suggested interest from Professional Development Committee
- Blood Drive Committee
  - Issues with reservations, not finding available space
  - Add location to event info so people know where to go

Unfinished Business

New Business

- Greeting and introductions
  - New and current members
- Discuss best meeting times for future board meetings (monthly)
  - Cynthia will send date options, will move to a reoccurring day/time each month
- Dates for this year's events
  - Add dates to personal calendar
- Appoint elections officer and web site administrator
  - Kristy Hignite will continue Web Site Administrator

- Nancy Stoval appointed Elections Officer
  - Steve moved, Heather seconded; all in favor, non opposed.
- Discuss transfer of knowledge/materials to new board members (secretary, treasurer, etc.)
  - Find information on Shared Drive
- Appoint members to the Pay and Benefits Committee
  - University Staff: Steve moved, Stephen seconded; all in favor, non opposed.
  - Classified Staff: seeking more representation, need three more individuals to fill representation
- Discuss/appoint chairs for the various committees – refer to table at the end of the minutes
  - Alejandro moved, Megan seconded; all in favor, non opposed.
- SA Retreat plan – Steve and Cindy
  - Morning will be about last year/committee reports and afternoon will be new business, planning, schedule review
  - Budget will be presented, peek on share drive if interested
- UCSC Report
  - Tuition policy (CFO took over) for review
  - August 4<sup>th</sup> and 5<sup>th</sup> is retreat
  - Maternity/Paternity policy for review
  - Reappoint Nick Lockwood as alternate of UCSC
    - Megan moved, Steve seconded; all in favor, none opposed.
- Hot Dog Picnic Event Notes
  - Bring in staff from other departments to assist with events
  - Provide tents for shade
- Ice Cream Social Event on August 11<sup>th</sup>
  - Propose ice cream only instead of ice cream with toppings
  - We ran out early last year so plan for a shorter serving time
  - Serve only water to drink, include music, start a comment box for attendee input

#### Adjourn

- Steve moved, Heather seconded; all in favor, non opposed.

Committees:

Blood Drive	Ida Dilwood Scott Reardon	End of FY18 End of FY19
Hospitality/Welcome	Jolene Schauland Sarah Mesa	End of FY18 End of FY19
Employee of the Quarter	Sabrina Wienholtz Heather Kling	End of FY19 End of FY19
Holiday Service Project	Mary Lile Nancy Moore	End of FY18 End of FY18
Garrett Swasey Outstanding Staff Award	Steve Linhart	End of FY18
Pay and Benefits – Classified	Rose Johson	End of FY18
Pay and Benefits – University	Megan Murphy	End of FY17
Professional Development	Ali LaForce Tamara Cannafax Renee Rudolph	End of FY18 End of FY18 End of FY18
Seeds	Sheryl Botts	End of FY18
Spring Luncheon	Stephen Cucchiara	End of FY17
Statewide Liaison for Classified Staff	Rose Johnson	