**Staff Association Executive Board Meeting**

Agenda for 6/1/2022

*Microsoft Teams / UC 126*

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| **Name of member** | **Role** | **Attendance** | **Vote** |
| Sarah Long | President | Y |  |
| Missy Sernatinger | Vice President | Y |  |
| Anna Squires | Communications Manager | Y |  |
| Danny Pape | University Staff Member-At-Large | Y |  |
| Brad Bailey | Treasurer | Y |  |
| Valerie Carricato | Chair, University Staff Salary and Benefits Committee | Y |  |
| Martin Toetz | Chair, Classified Staff Salary and Benefits Committee |  |  |
| Lisa Potoka | University Staff Member-At-Large | Y |  |
| Shonda Johnson | Member-At-Large, University Staff Pay and Benefits Committee |  |  |
| Laura Mancini |  | Y |  |
| Stephen Cucchiara |  |  |  |
| Debi O’Connor |  | Y |  |
| Steven Rodela |  | Y |  |
| Nicole Simmons-Rochon |  | Y |  |
| Chrissie Bailey |  | Y |  |
| Liz Bunkers |  | Y |  |
| Beckie Pyles-Munoz |  | Y |  |
| Maria O’Connell |  | Y |  |
| Molly Cammell |  | Y |  |
| Brett Garman |  | Y |  |
| Lindsay Coppa |  | Y |  |
| Cindy Rhoads |  | Y |  |
| Dean Barrett |  | Y |  |
| Jonathon DeWitt |  | Y |  |
| Jennifer Newcomb |  | Y |  |
| Cynthia Norton |  | Y |  |
| Lily Cosgrave |  | Y |  |
| Alexa Salstrand |  | Y |  |

1. Approval of May Minutes – Motion, Anna, Second, Kayla – Approved.
2. Approval of the agenda
   * Motion - Missy, Second – Anna Vote – approved.
3. Updates from New Budget Model Work Group: Danny Pape
   * Danny – no updates. Our recommendations are with the other governance groups as of right now.
   * Missy – With Danny moving back to St. Louis, we may need to consider a replacement for next month’s BAMWE. Information will be coming out soon about this.
4. UBAC Updates: Brad Bailey
   * Brad – I forgot my notes at home so apologies, but I do have some updates. Suzanne Scott mentioned that year over year enrollment was down 1.8%. The budget model will be going live on July 1 and the budget office will be offering more trainings this month for those of you who will be utilizing this budget model. The new VCAF interim Karl Spiecker was introduced.
5. UCSC Updates: Missy Sernatinger
   * Missy – This year is allowing co-chairs since leadership is a lot for one person. There will be co-chairs from Denver and Boulder. I am excited for where USCS will go next year and we’re trying to work more closely with the President’s office moreso than past administrations. We will also be looking at the topic of the CDO and what we can do to help diversity issues at CU and try to get the CDO upgraded to a Vice President to allow for more influence and power in decision making.
6. Staff Celebration update: Missy Sernatinger/ Liz Bunkers
   * Additional Costs
   * Liz – in less than one week we will have our Staff Celebration. All hands-on deck right now to help get things ready to go! Just a reminder it will be an open-house style event and the event will be really fun. Still time to register.
   * Missy – props to Liz and the committee for planning this event and kick off a post-pandemic event.
   * Sarah – my only update is budget-wise, and we are around $4,000 left for less than a month of the FY. We started out with $19-20k and have utilized the funds in a great way over the past year! We have surpassed the number of registrants which has increased the budget and we don’t want to go over that and leave some buffer room in case and we don’t need to go all the way down to the last dollar. Do we want to leave a buffer or what is everyone’s thoughts about this?
     + Cindy Norton – we still have some things to purchase for longevity awards. Are we able to just roll over the funds to the new FY if unused?
     + Lisa Jones – My thoughts are to play it a little conservative, we won’t need candy or other small items and maybe instead of the balloon arch we can use the student life inflatable tunnel? Another question, are we concerned that people are just signing up to receive the polo?
     + Brad – I think we should be okay if we end up going over the budget before the end of this FY.
7. Funding: Staff Pride T-Shirts (Asking for New Fiscal Year).

Below is the breakdown of our anticipated costs:

**Expenses Covered**

* UCCS Downtown Presence Rental: In-kind (MOSIAC and Event Services)
* Parade Registration: $100 (Covered by MOSAIC)
* Catering for pre-parade breakfast reception-100 people: $1,600 (Covered by VC DEI)
* Miscellaneous parade supplies such as noise makers, decorations, bottled water, pride flags, etc.: $300 (Covered by VC DEI)

**Needs**

* Pride T-Shirts-100 shirts
  + $15.79x100 shirts= $1,579 (May adjust slightly based on size needs, registration is live, and we are collecting size needs)
  + Shirts are a higher cost due to number of colors of pride flag
  + MOSAIC may be able to help offset costs a bit for student shirts
* Also need in-kind donations such as UCCS branded swag items
* **Total Need:** $1,579 ***Amount Requested from Staff Association:******$1,000***
  + Lisa Jones – have we historically purchased these?
  + Brad – we haven’t purchased these in the
  + Missy – in the past, there is a certain amount of funding provided to the campuses through the Denver Pride event – the system office has purchased the t-shirts for the campuses but depends on what they’re able to provide each year for their sponsorship. I think Pride committee is trying to obtain sponsorship because they want to show the UCCS pride specifically in our community.

1. HR /Cabinet Meeting Agenda Topics
   * Sarah – I’m not sure when the next meeting of this type is, and I believe it is in July so the chancellor and cabinet can meet the new leadership team for SA.
   * Kayla – the new flexible work schedules will probably be top of mind since we will be about a month in, so that might be a good topic.
   * Sarah – what does everyone think of this and the no-meeting-times etc?
   * Brad – Good topic…departments are all using it differently from my observation.
   * Missy – I’ve heard that it’s helped create communication between supervisors and staff in ways that previously it did not.
   * Danny – Hard to offer flexibility for smaller offices.
   * Brad – EPA survey results – transparency needs to come from above.
2. Committee Significant Updates and Needs (all reports in designated Team’s folder)
3. SAEB Retreat
   * Missy – Staff Retreat is coming up for all incoming executive board members. What I am going to be tossing out is a doodlepoll to see when everyone is free to meet for this. It will be a full-day retreat with executive board members in the morning and open to committees in the afternoon to figure out our goals for the next FY and refresh our priorities.
   * Kayla – will current members of SAEB be asked to attend?
   * Missy – I am mindful of everyone’s time, so you are welcome to attend but don’t feel pressured!
   * Sarah – for those rolling off, should we make sure to update all of the info on the website and things for new board members and have documents shared etc before June 7?
   * Missy – what do you all think about a general open Teams channel for all Staff to access?
   * Sarah – I know we have talked about this before and access to us is an important priority to make all staff feel more included. I’m open to hear what others think we should do.
4. Open Discussion
   * Sarah – This is my last meeting as president, and I sincerely appreciate all of your participation and involvement over the last year and for providing me the opportunity to be here. Missy and Nicole are going to be amazing! Congratulations to new leadership and thank you all for everything! See you on June 7!
   * Cindy – Since Brad and Mathew are here – I have reached out to Suzanne but haven’t heard back about SEEDS funding moving forward. I just need to know where this fits into the budget model.
     + Mathew – from my understanding, the new budget model doesn’t include this. But this FY we are planning on transferring probably $20k to SEEDS. Just depends on how commissions revenue is looking.