
Staff Association Board Meeting

Agenda

November 15, 2017

- I. Call to Order**
 - a. Megann called to order- 9:02am**

- II. Roll Call**
 - a. Megann Murphy
 - b. Cynthia Norton
 - c. Paul Mendoza
 - d. Mallory Barger
 - e. Sarah Elsey
 - f. Krystal Schiffelbein
 - g. Alex Baker
 - h. Mary Lile
 - i. Camille Moore
 - j. Mark Means
 - k. Shonda Johnson
 - l. Sarah Mensch
 - m. Robin Bredl
 - n. Shannon Cable

- III. Approval of Minutes** – will be done via email
 - a. SA Board Meeting- 10/18/2017
 - i. Sent for approval 11/13/2017

- IV. Committee Updates**
 - a. Reminder: Transition reports are due by 12/18
 - b. Get list of Co-Chairs and committee members to Shannon

 - c. Programming Committee**
 - i. Updates on tabling dates and set-up
 - ii. There were 27 RSVPs for the Professional Development Event
 - iii. The Winter Luncheon will be Thursday 12/14
 - 1. Holiday Meal
 - 2. Creativity is the theme
 - 3. There will be games
 - 4. Send any other ideas to Robin Bredl
 - 5. Robin Bredl will send out email request for helpers

 - d. Holiday Service Project Committee**
 - i. 33 families
 - ii. 25 adopters
 - iii. Kick-off 10/03/2017, project began 11/17/2018 and ended on 12/06/2017
 - iv. Chrissie Bailey has become Co-Chair
 - v. Ideas for next year could be to kick-off on 10/1 but move Staff Breakfast to coincide with kick-off

 - e. Pay & Benefits- University Staff**
 - i. Michelle Ward in HR is starting a new program for hires
 - 1. The first will be 1/24/2018

- a. 4 hours
- b. Mandatory for new hires
- c. Will occur monthly
- d. 1.5 hours devoted to benefits
- e. Staff Association will perhaps have a video component
 - i. We want to “Bring all the Feels” with our part in the onboarding and welcome them
 - ii. Looking into why staff are not taking benefits or taking part in things like Colorado Move
 - 1. Will meet with Kathy Nesbit or another contact on the ins and outs of these types of programs
- f. Professional Development Committee**
 - i. 3/22/2018 will be Staff Enrichment event
 - ii. Looking to put out a call for proposals for presenters
 - iii. Exploring keynote ideas
 - iv. Looking to recruit more members
- g. Colorado Combined Committee**
 - i. Trying to balance frequency of emails with complaints
 - ii. November prizes
 - 1. Mining Exchange stay
 - 2. \$100 to the Famous
 - 3. Nothing Bundt Cake gift cards
 - iii. Tom Hutton can include in Communique
 - iv. Will include in Commode Chronicles
 - v. Will push at Winter Luncheon
- h. Welcome Committee**
 - i. Will email staff-L for swage items to include in welcome bags
 - ii. Will create a Guide to Greeting to offer consistent messages when greeting new hires
 - iii. Keep a database of who attends events and then invite them to upcoming events

V. Treasurer’s Report

- a. Welcome committee budget request
 - i. \$172.50 for Welcome 150 Packets
 - ii. Motion to approve- Cynthia Norton
 - iii. Second- Megann Murphy
 - iv. All in favor
 - v. Approved if donation can’t be achieved

VI. Monthly Newsletter

- a. Send ideas to Shannon
- b. See attachment #1 for November so far

VII. Partnership with Leadership Academy Update

- a. Will get a focus group of supervisors together to target specific needs

VIII. Upcoming events

- a. Educational Event- Wednesday, November 15 (3pm; UC 116)
 - i. SEEDS program information
 - ii. Compelling reasons why professional development is important
 - iii. How to make time during a busy week
 - iv. Lynda.com tutorial
- b. Winter Luncheon- Thursday, December 14 (11:30am; Berger Hall)
 - i. Ideas for programming, lunch, and decorations. Etc

IX. UCSC Updates

- a. Service Excellence Award will be presented in Boulder 4/13/2018
- b. Committee meeting about parental leave, it is going to leadership and is backed by Regent Heidi Ganal

X. Open Discussions

XI. Close

- a. Motion: Shannon
- b. Second: Krystal
- c. Closed @ 9:52 am

Attachments:

#1-

STAFF ASSOCIATION NEWS

UCCS Staff Association Monthly Newsletter

In this issue:

- Holiday Service Project
- Proposed PERA Changes
- Member Spotlight
- Committee Spotlight
- Winter Luncheon

2017 Holiday Service Project

Need info

Member Spotlight

Sarah Elsey joined UCCS in the summer of 2013 after completing her Master's degree in Leadership with a concentration in Student Affairs in Higher Education. She currently works in the Graduate School as the Recruitment and Retention Specialist. Prior to her graduate studies at UCCS, Sarah was a full-time AmeriCops volunteer where she served one year in Alamosa, Colorado and one year in Denver. She is passionate about giving back to the community and is an active volunteer for Project Angel Heart, the Golden Retriever Freedom Rescue and Pikes Peak Urban Gardens. At UCCS, Sarah is a member of the Parking and Transportation Advisory Board (PTAB), has taught Freshman Seminar for two



2017 Winter Luncheon

Thursday 12/14/2017

1:30am-1:00 pm Berger Hall

Committee Spotlight

Employee of the Quarter Committee

The Employee of the Quarter Committee promotes and rewards outstanding performance by staff at the University. The Staff Association Executive Board seeks to recognize employees who exemplify excellence through their daily commitment to the University. It is the hard work and dedication of these staff members that makes our success possible.

The recipient of the UCCS Employee of the Quarter award will receive a \$100 cash award (taxes withheld) stipend paid into his/her paycheck, designated parking spot & free parking for three months, a certificate of recognition, \$40 worth of UCCS Bookstore goods, one day of administrative leave, and recognition in the Communique. [Nominations](#) are currently open — email completed nominations to Sabrina Wienholtz (swienhol@uccs.edu) or Heather Nicholson (hnichols@uccs.edu)

Proposed PERA Changes

Under state law, Colorado PERA has the authority to adopt administrative regulations to further clarify application of PERA laws. The administrative regulations that govern PERA are called Rules. Currently there are proposed changes to the Rules with a public hearing on 11/17/2017. Visit <https://www.copera.org/resources/foms-publications/proposed-changes-colorado-pera-rules> to see a summary and learn about these changes and what input you can have.

Upcoming Events

<i>Event</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
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