



Staff Association Board Meeting

Minutes

11/14/18

1. Roll Call

Megann Murphey, Mallory B, Sabrina Wienholtz, Mark Means, Lauren Shakes, Alex Baker, Heather Nicholson, Stephani Smith, Sarah Elsie, Paul Mendoza, Robin Bredl, Chrissy Bailey, Corrie West, Sarah Mensch, Ryan LaRoy, Emily Cooper

2. Guests (last 10 minutes): Sarah Mensch, Ryan LaRoy, Emily Cooper

- a. Microsoft Teams- reminding that we don't support google and we should use Microsoft teams.
- b. We have one drive and Microsoft suit for free- Emily Cooper can be a contact
- c. Put info in newsletter
- d. File storage is One Drive- you get a terra bite per person and can access from anywhere in the world with internet access.
- e. Can share information through links
- f. Built in to Windows
- g. Called One Drive for business
- h. Goal is to get people to use One Drive in place of Columbia and 'Z' drives

3. Approval of Minutes

- a. Mallory move, Ryan 2nd, passed

4. Next Meeting with the Chancellor

- a. CU in the community
- b. Winter Closure – students have given support – campus message going out 11/13/18 – what's next?
- c. If the Governor grants a day of leave, which day will it be applied to-12/28/18
- d. Are departments who want to close this year going to be allowed to? -Chuck may present an option to close down for 2018.
 - i. How will that be communicated
- e. What is the partial closure looking like?
- f. University Pay and Benefits
- g. Regents updates- health and wellness for student care
 - i. How many people are using csap?

5. Treasurer's Report- voting on the budget

- a. Recommending \$500 for committees to request (does not include regular programs) – need vote-passed
- b. Recommending \$1000 for regular programs to request (Staff Enrichment, Spring Lunch) – need vote
- c. Paul increased the winter luncheon budget to \$19.00 per person
- d. Recommending \$1000 for swag - need vote - passed
- e. \$1500 to allocate winter luncheon, spring lunch, committees and swag- Motion for 1500 Paul motion 1000 for swag and 500 for committees Sarah second, unanimous vote.

6. UCSC Update

- a. No update at this time, next meeting is Thursday.
- b. Nancy reported at the regents meeting about canvas updates and a thank you for paid parental leave

7. Work Group Updates

- a. Increase Transparency and Outreach- overall goal as a large group - Megann, Stephen, Corrie, Ryan, Lauren, Missy, Mark
 - i. Brown Bag Update- in October, 8 people attended, good discussion about supervision, got good feedback. Next one is today, generating interest.
- b. New Staff Orientation – Stephen, Heather and Stephanie



- i. Stephen to update-Stephanie, went well. Folks loved the new slides, Mallory- says it went well and there is another coming up the 18th of December.
 - ii. Stephanie will get dates and then folks can sign up to support the orientations
 - c. Volunteer/Service Committees - Sarah, Stephen, Lauren and Sabrina
 - i. Waiting to hear back from the Chancellor
 - ii. Waiting to hear back from the Chancellor
 - iii. Sarah reached out to Denver and is waiting for response
 - iv. Work to find out what staff needs - Stephanie, Missy, Mallory, Nancy, Shonda
 - v. Update?- No updates at this time
 - vi. Reaching out to Nancy about the survey- analyzing the data
- 8. Committee Action Items**
 - a. PRIDE committee
 - i. Will have holiday luncheon 12/5/18
 - b. Colorado Combined Campaign (CCC)
 - i. Is at an event, request for more organizations to present at the winter luncheon.
 - c. Welcome Committee
 - i. Creating buttons for events- we are willing to wear the buttons
 - d. SEEDs
 - i. Allotment of awards low, working with the Chancellor keeping the budget at 11,000. They do not want to re do the form, and Megan will proceed with it as is.
 - e. Holiday Service Project – Kicks off this Friday
 - i. The committee would like to make a proposal to the SA board to change the committee/project name to “Winter Giving Project” starting in 2019- a vote by the board and maybe needs to go on the Spring Ballot
 - f. Employee of the Quarter
 - i. No updates, will be asking for nominations in December
 - g. Garrett Swasey Award
 - i. no updates-no plan to do a public memorial this year. Reach out to Megan if you hear of student group interest.
 - h. Classified Pay and Benefits
 - i. -no updates- they are very happy
 - i. University Pay and Benefits
 - i. -identified employee wellness as the initiative- action items, talking with the CU System about portal and adding wellness center info in the portal. Exercise, diet, mental, emotional-working with Stephanie and Katie. -See Committee Updates- will bring up to chancellor at next meeting.
 - ii. Wellness initiative discussion and survey
 - j. Policy Review-none
 - k. Program Committee
 - i. committees can table at winter lunch Robin will send a request out to gage interest from the committees
 - l. Spring Lunch
 - i. on the chancellor’s calendar and there is a photographer booked
 - m. Professional Development Committee
 - i. Combining committees PDC and Program Committee in Spring Elections
- 9. Spring Elections- Sarah will work on ballot initiatives and vote as executive board
- 10. Monthly Newsletter
 - Upcoming events
 - Holiday Lunch Dec. 11th
 - Parental leave article
- 11. Motion to adjourn- Corrie and second Lauren